

## Woodlawn's Mother's Day Out Covid-19 Family Procedures 2021-2022

The health and well-being of our families and staff are our highest priorities at Woodlawn's Mother's Day Out Program. These protocols will be in place until it is safe to loosen restrictions.

### **Health Protocols for families whose children attend MDO:**

- Maintain at least 6 feet of separation from other individuals.
- **Anyone age 10 or older must wear a mask at all times while on Woodlawn's campus.** If you want your child to wear a mask, we will do our best to keep the mask on your child when possible.
- All personal items need to be labeled with your child's name like extra clothes, cups, bottles, blankets, etc. This helps your child's items to come home.
- Everything that is sent with the child in the morning will be sent home at pick up like backpacks, nap mats, etc. You should disinfect all items at home before sending back to help not spread any germs or Covid-19.
- All adults and kids at drop off will be temperature screened and screened for any of the following new or worsening signs or symptoms of possible Covid-19:
  - Cough
  - Shortness of breath or difficulty breathing
  - Chills
  - Repeated shaking with chills
  - Muscle pain
  - Headache
  - Sore throat
  - Loss of taste or smell
  - Diarrhea
  - Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
  - Known close contact with a person who is a lab confirmed to have Covid-19
  - Pending Covid test in household

### **Drop off Procedures:**

- The entrance to Mother's Day Out will be located under the covered walkway by the playground. The hospitality team will be outside of the glass doors ready to greet you!
- Please maintain 6 feet of distance between other families.
- Once your family is screened you can enter the building and take your child to their class.
- All children will receive a name tag with a security pick up at the screening station.
- All adults and kids will sanitize their hands upon entry in the building.
- Infant seats can be brought in with the infant, but strollers and car seats will not be able to be stored while the child is at MDO.
- There will be a sign in sheet at each class door for parents to sign in.

- **Only the child will be allowed to enter the classroom at drop off.** Teachers will meet parents at the door to receive belongings.

#### **Pick Up Procedures:**

- **Anyone over age 10 will need to have a mask on to enter the building.**
- Adults picking up will be temperature screened and ask some Covid screening questions before entering the building.
- Adults will need to hand sanitize as they enter the building to go to their child's classroom.
- **NO adults that are picking up will be allowed into the classroom.** The child's teacher will gather the child's belongings and give to adult at the door.
- Adults will need to sign out the child each day.
- Each adult picking up will need to show the security badge to pick up their child.
- Please keep 6 feet between families as best as possible.

#### **Classroom Procedures:**

- All classes will always stay with the same teachers. There will be NO mixing of groups.
- Playground time will be scheduled so only one class on each side of the playground per time slot to prevent no mixing of groups.
- Shared activities like sensory tables, water tables, etc. will be limited for the safety of all children.
- At naptime kids will be spaced out as much as possible and kids will be placed head to toe to further reduce the potential for viral spread.
- All kids will wash hands before and after snack and lunch.

#### **Field Trips:**

- The Four year old and Five year old classes will NOT be taking any field trips until the COVID-19 pandemic has ended.

#### **Staff Expectations:**

- All staff will be temperature checked and Covid screened before entering the building.
- All staff will sanitize their hands when entering the building.
- All staff will be masked regardless of vaccination status.

#### **If a child has an onset of COVID-19 symptoms while at MDO:**

- The child will be isolated immediately, and the guardians will be contacted.
- The guardians will have 30 minutes to pick up the child from Woodlawn. When arriving to campus please call 512-582.2511 and your child will be brought to you at the glass doors under the covered walkway.

#### **If COVID-19 is confirmed in a child attending MDO or staff member:**

- All families that are considered a close contact with the child or staff member will be notified.

- We will contact CDC and follow their recommendations as far as how long to close the class.
- The A/C system that our children's area use and the protocols that are place will allow us to close one room at a time and not close the entire program due to a positive COVID case. Each room has its own air system and the air is not shared between classrooms.